

NOTICE OF PUBLIC MEETING

Placitas Community Library Board of Directors Meeting

Notice is given to the members of the Placitas Community Library Board of Directors and to the general public, that the Placitas Community Library Board of Directors will hold a meeting open to the public as shown below:

Date: Thursday December 19, 2019

Time: 6:00PM

Location: Placitas Community Library

Meeting Chair: Ruth Bouldes

Agenda:

1. Call to Order, Introduction of Guests and Announcements by the Chair of the following:
 - a. Agenda items may be taken out of order
 - b. A member of the public wishing to address an agenda item must complete a speaker card
 - c. Time limits are as indicated
2. Approval of November 21, 2019 minutes
3. Public comments concerning items not on the agenda. Not for discussion or action--approx 2 minutes
4. Chair's Report
 - a. Review of 2019 strategic plan--Ruth
 - b. Announcement of Library Director Appointment—Ruth/Doris
 - c. Review changes to Library Director Employment Agreement—Doris
 - d. Library Director on boarding schedule--Ruth
 - e. Possible IRA initiative--Ruth
5. Library Operations Report—Lynette
 - a. Management team's recommended illness /closure policy--Lynette
 - b. PACE use of Collin Meeting Room—Ruth
 - c. How to handle IOU's--Jean
6. Treasurer's Report – Jean
 - a. Review November P&L and Balance Sheet--Jean
 - b. 2020 Budget Approval—Jean
 - c. Suggestion on how to apportion yearend interest—Jean

- d. How to handle capital campaign charges--Jean
- e. Minimum credit card charge—Jean
- f. Savage credit card limit increase--Jean
- g. CPA/Registered agent discussion--Jean
- 7. Committee Reports—For discussion and possible action
 - a. CC/Expansion:
 - 1. Contractor selection—Ruth
 - 2. Review of cmte minutes-Ruth
 - 3. Update on NM DOT—Ruth
 - 4. Century Link update--Ruth
 - 5. Capital Campaign stocks sold—Dennis
- 8. Old Business – for discussion and possible action
 - a. Grant(s) Update—Doris
 - b. Yearend Solicitation Letter—Ruth
- 9. New Business—For discussion and possible action
 - a. Giving Tuesday Results—Doris/Ruth
 - b. January newsletter submission--All
 - c. Review of 2019 BOD strategic session—Ruth
 - d. Present 2020 slate of officers--Andrea

