## Placitas Community Library (PCL) Newsletter Email Distribution List Policy

The PCL newsletter email distribution list shall be used primarily for dissemination of the PCL newsletter. The PCL newsletter distribution list may also be used to send out PCL updates and notices when necessary. The PCL newsletter distribution list may not be used to send out information from organizations other than PCL. Emails listed in the distribution list are not for use by any other organizations or individuals other than for PCL purposes as approved by the PCL Board Chair and Library Director.