

Placitas Community Library Art Exhibit Theft Policy

The Placitas Community Library (PCL) Art Committee (AC) will inform all artists of the artist's liability as stated in the disclaimer form signed upon installment of a PCL art exhibit. This disclaimer covers theft or damage to an artwork while it is on exhibition at PCL. Artists must sign a disclaimer form acknowledging acceptance of this liability. PCL will post signage indicating video surveillance is operational.

On a weekly basis, the PCL AC exhibit coordinator will monitor the number and condition of works in each exhibit to ensure sold pieces match paperwork.

If a piece is identified as missing, it will be reported immediately by the AC exhibit coordinator to PCL staff and PCL staff will report it to the Sandoval County Sheriff's Office (SCSO) for their investigation. The artist will be notified by the AC exhibit coordinator. PCL staff will assist the SCSO with access to video surveillance. Once confirmed as theft by the SCSO, the artist will be contacted by the SCSO and advised of their rights and the procedure.

If the piece has already been purchased and paid in full by a patron, PCL will reimburse the purchaser in full. The AC exhibit coordinator will correct paperwork to indicate theft.